

INDIAN AUDIT AND ACCOUNTS DEPARTMENT
REGIONAL TRAINING INSTITUTE, CGO COMPLEX,
3RD MSO BUILDING (5TH FLOOR-'A' WING),
DF BLOCK, SALT LAKE, KOLKATA-700 064



Course Title : **-Performance and Thematic Audit (New Guidelines)**
Course Duration : **08.01.18 to 11.01.18 (04 days)**

Participants Group-B officers

Date	Forenoon Session 10.30 hrs. to 11.45 hrs – 12.00 hrs. to 13.15 hrs.	Afternoon Session 14.15 hrs. to 15.30 hrs. – 15.45 hrs. to 17.00 hrs.
08.01.18	Inauguration by PD/ RTI Kolkata	Strategic planning & selection of subjects for performance audit. Principles & procedures. Risk assessment. Hands-on exercise on risk assessment.
	Performance Auditing: Definition, Objectives, Performance Evaluation, Performance Audit Process.	
Speaker	From O/o Accountant General (E&RSA)	
09.01.18	Understanding the entity. Concept & hands-on exercises Understanding performance audit implementation plan: Steps in planning. Structure of performance audit. Implementation guidelines . Exercise/ Group Discussion.	Setting audit objectives & Understanding issue analysis. Exercise/ Group Discussion Hands-on exercises in setting audit objectives & issue analysis.
Speaker	From O/o Accountant General (E&RSA)	
10.01.18	Criteria: the concepts & sources. Hands-on exercises in setting criteria. Exercise / Group discussion Concept of study design matrix. Exercise / Group Discussion. Statistical Sampling Using Information Systems in Performance Audit.	Evidence: types & sources. Exercise / Group Discussion Preparation of audit test programme, evidence-gathering, analysis & documentation. Exercise / Group Discussion
Speaker	From O/o Accountant General (E&RSA)	
11.01.18	Developing recommendations. Overall reporting process Follow-up procedures, supervision of performance audits. Potential impacts of performance audit and quality assurance	New Performance Audit Guidelines
Speaker	From O/o Accountant General (E&RSA)	
	Valediction : PD/RTI	

Tea Break-11:45 to 12:00 hrs & 15:30 hrs to 15:45 hrs. Lunch Break: 13:15 hrs to 14:15 hrs
NB: Programme is subject to change under circumstances.

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Focus on holistic learning

- 2. Customized training module**
- 3. Talk, Tell & presentation with power point.**
- 4. Practical Example with Cases & references.**
- 5. Personal Counselling and Guidance**

**NB : Training Materials for this training programme are available at RTI/Kolkata's website
(rtikolkata.cag.gov.in)**

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Course Title : Workshop Schedule on “Ethics and Values in Public Governance”

Course Duration : **15.01.18 to 17.01.18 (03 days)**

Participants: - Group B Officers

Date	Session-I 10:30 a.m.-11:45 a.m.	Session-II 12:00 p.m -1:15 p.m.	Session-III 2:15 p.m.-3:30 p.m.	Session-IV 3:45-5:00 p.m.
15.01.18	Inauguration Principal Director Contextual setting for trainers- <i>Workshop overview</i>	Context setting for need of ethics in governance- <i>Need of ethics in Governance</i>	Concept of ethics and Values- Historical Perspective & Traditional approaches	Concept of ethics- Contemporary approaches , Ethical Framework and Problem of Corruption
Speaker	Shri Falguni Bandyopadhyay ACMA,CIMA, AO/RTI Kolkata,			
16.01.18	Institutional Provisions on Ethics and Values	Role of SAIs- Values and Benefits of SAI-ISSAI 12	Service Delivery for Audit & Good Practices and initiatives in IA&AD- Audits	Service Delivery for Accounts & Good Practices and initiatives in IA&AD- Accounts
Speaker	Shri Falguni Bandyopadhyay ACMA,CIMA, AO/RTI Kolkata,			
17.01.18	Core Values and principle in IA&AD Code of Ethics & Its implementation	Ethical Dilemmas in Audit and A&E offices Challenges and risks confronting and how the risks and challenges are managed. Practicum: Group Presentation	Way forward and Closure: Ethics Advocacy	Valediction
Speaker	Shri Chakrapani Pal SAO/RTI, Kolkata.	Shri Falguni Bandyopadhyay ACMA,CIMA, AO/RTI Kolkata,		Principal Director/RTI Kolkata

Tea Break-11:45 to 12:00 hrs & 15:30 hrs to 15:45 hrs. Lunch Break: 13:15 hrs to 14:15.hrs

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Course Title : **Audit of PAOs**
Course Duration : **24.01.18 to 25.01.18 (02 days)**

Participants:-Group B Officers

Day	Forenoon Session 10.30 hrs. to 11.45 hrs – 12.00 hrs. to 13.15 hrs.	Afternoon Session 14.15 hrs. to 15.30 hrs. – 15.45 hrs. to 17.00 hrs.
24.01.18	Inauguration by PD/RTI	Introduction to Government Accounts. Overview of Civil Accounts Manual. Functioning of PAOs. Basic function/records of PAOs office
	Bifurcation of Audit & Accounts. Formation of PAOs under CGA and mandate	
Speaker	Faculty from O/o The Accountant General (A&E) W.B.	Faculty from O/o The Accountant General (A&E) W.B.
25.01.18	Audit of PAOs	Audit of PAOs
Speaker	Faculty from Office of the Principal Director of Audit (Central), Kolkata	

Tea Break-11:45 to 12:00 hrs & 15:30 hrs to 15:45 hrs. Lunch Break: 13:15 hrs to 14:15.hrs
NB: Programme is subject to change under circumstances.

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