

Indian Audit & Accounts Department
Regional Training Institute

3rd MSO Building, CGO Complex, 5th floor, 'A' Wing, DF Block,
Salt Lake, Sector – 1, Kolkata – 700 064

No. RTI/KOL/EDP/HW&SW/2017-18/1988

Dated : Kolkata, February 16, 2018

NOTICE INVITING TENDER

Sealed tenders are invited for 'Supply, Installation and maintenance of 1 No. of Desktop Computer with minimum specifications as specified in Annexure – I for Desktop Computers and 03 Nos. of 24 Port Switches' at Regional Training Institute, 3rd MSO Building, CGO Complex, 5th Floor, 'A' Wing, DF Block, Salt Lake, Sector – 1, Kolkata – 700 064. All the interested bidders may collect tender paper from 16.02.2018 to 08.03.2018 from Administration Section (11 a.m. to 03 p.m.). Tender documents are also available in the website of this office (www.rtikolkata.cag.gov.in) Last date of submission of quotation is 09.03.2018 upto 14.00 hrs. All the received quotations will be opened at 15.30 hrs. on 09.03.2018 at the Conference Hall of this office in presence of the participating bidders, if any.

Terms & Conditions :

1. The intending bidders should be a reputed OEM Company/Dealer/Supplier. **The bidder should specify the Model Number for which the firm quoted rates. The bidder may also quote for range of model with specification not lower than that mentioned in the annexures.** Documents in support of OEM Company/Dealer/Supplier and credentials are required to be submitted along with bid. The sealed/closed cover should be superscripted with the number and date of this NIT and address to :

The Consultant/Admn.,
Regional Training Institute,
3rd MSO Building, CGO Complex,
5th Floor, 'A' Wing,
DF Block, Salt Lake, Sector – 1,
Kolkata – 700 064.

2. The rates are to be quoted both in words and figures. The rates quoted should be considered as inclusive of all Taxes viz. Sales Tax / VAT etc. No claim for any extra charge other than revision of statutory charges meanwhile will be entertained.
3. The firm need to submit a Guarantee/Warranty Certificate to that effect 'It is certified that the stores supplied are brand new, unused, non-refurbished and original and fully conform to the technical specifications and description given in the subject Rate contract. It is further certified that the supplied stores are covered by the OEM Guarantee/Warranty as per the subject Rate Contract'.

4. An amount equivalent to 2% of the quoted bid value (rounded off to the nearest thousand rupees) is to be deposited as Bid security (Earnest Money Deposit) in the form of Bank Draft on any nationalized bank drawn in favour of 'Pay & Accounts Officer (Audit), O/o the Accountant General (A&E), West Bengal' payable at Kolkata. The EMD of the vendors will be refunded once the bidding process is over to the unsuccessful bidders without any interest. Bids without EMD will be rejected outright.
5. Payment shall be made against 5% Bank Guarantee of Tender Value with any nationalized bank and shall be valid for warranty period of three years plus two months subject to delivery, inspection, acceptance and successful installation of the supplied items within specified period, submission of the delivery challan and invoice in triplicate. Successful vendors will have to fill up a mandate form, supplied by this office, containing bank details as entire payment will be made by RTGS mode. After receipt of Bank Guarantee, the EMD will be returned to the successful bidder. No advance will be given for the work.
6. Delivery is to be made to this office at the cost of the supplier within the period specified by the bidder and accepted by this office after receipt of the work order, otherwise the order will be cancelled and EMD will be forfeited.
7. The post sales service details during the warranty period i.e. name & address of the service provider, with supporting documents etc. should be provided.
8. Conditional quotation will not be accepted. The quotation should be neatly typed. No erasure or overwriting will be permissible/allowed.
9. The vendor will not be allowed to sublet any service work (partially or entirely) to any other vendor without permission of this office.
- 10. Preference will be given to domestically manufactured electronics products (Make in India policy). In this regard, Government of India's Circulars/Orders/ Office Memorandums issued from time to time may be referred to.**
11. RTI reserve the right to buy amongst alternate models to be quoted by the bidders and "Purchase at least cost" shall not be the only criteria.
12. This office reserves the right to accept/reject any or all quotations at its discretion without assigning any reason thereof. The quantity mentioned is provisional and subject to change. The rates offered should be valid for any number of article(s) and should be inclusive of all taxes (including sales tax/VAT etc.) delivery and installation charges.


Consultant/Administration.

Annexure – I

Sl. No.	Component	Configuration
1.	Make	HP / DELL / Lenovo
2.	Processor	Intel Core i5
3.	Chipset	Intel Q77 or better
4.	Bus Architecture	4 PCI (PCI/PCI Express
5.	Memory	4 GB 1600 MHz DDR3 RAM with 32 GB Expendability
6.	Hard Disk Drive	500 GB 7200 rpm or higher
7.	Monitor	47 cm or larger (18.5 inch or larger)TFT/LED Digital Colour Monitor TCO-05 certified
8.	Keyboard	104 keys
9.	Mouse	Optical with USB interface
10.	Bays	3 Nos. or above
11.	Ports	6 USB Ports including 2 USB 3.0 Ports (with at least 2 in front), audio ports for microphone and headphone in front
12.	Cabinet	Mini Tower
13.	DVD ROM Drive	8X or better DVD ROM Drive
14.	Networking Facility	10/100/1000 on board integrated Network Port with remote booting facility remote system installation, remote wake up, TPM enabled 1.2 chip using any standard management software
15.	Operating System	Windows 8.1 Professional Preloaded, as specified, with Media and Documentation and Certificate of Authenticity
16.	OS Certification	Windows 8 OS certification
17.	Power Management	Screen Blanking, Hard Disk and System Idle Mode in Power On, Set up Password, Power supply SMPS Surge Protected
18.	Preloaded Software	Norton or McAfee or eTrust or e-Scan or Fore front or Trend Micro or PC Tool or Quick heal Antivirus (latest version) with 60 days License (included in case of Windows 8 only)
19.	Warranty	Three years comprehensive on-site warranty